Minutes of a Meeting of Livesey Parish Council held on Thursday 8 May 2025 which commenced at 7.00pm, at Livesey Parish Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs L Cade (In the Chair), K Malowana -Murphy, J Malowana – Murphy, R Moore, H Voegt, C Hardman, J Arnold and D Hardman.

**6409 Apologies for Absence**

There were no apologies for absence.

**6410 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J Malowana-Murphy St Pauls School (including future planning areas/ Thomas Project.). Cllr L Cade was a member of the Parish Hall Committee. Cllr R Moore declared an interest in the Kingswood Homes Building Project, and was a member of the Parish Hall Committee. Cllr H Voegt was the Chair of the Parish Hall Committee. Cllr C Hardman Immanuel Guides and Scouts. Cllr D Hardman Feniscowles Primary School, and Planning. Cllr J Arnold Feniscowles Primary School.

**6411 Minutes of the Meeting held on 10 April 2025**

**RESOLVED:** that the Minutes of the Meeting held on 10 April 2025, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

**6412 Accounts**

**RESOLVED:** that the following accounts be approved:

Website Charges: £ 55.44(April-2025}, Clerks Salary: £ 330.40, Insurance: £ 783.56, HMRC: £ 247.80.

Councillors put on hold the annual LALC subscription of £ 898.71 as the overall feeling was that the service provision was inadequate. The clerk was asked to invite the head to a future meeting to justify the payment.

***Action: The clerk to invite the head to a future meeting.***

**6413 Planning**

There were 5 planning applications on the schedule.

***Action: Councillors had no objections to the planning applications shown on the schedule.***

**6414 To receive items for information**

There were no items for information.

**Meeting adjourned at 7.25 pm for local issues**

Details of local issues were included in the clerk’s report for information/action if required.

**Meeting closed at 8.40pm following the discussions on local issues.**

**6415 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council would take place on **Thursday 12 June 2025 at 7.00pm at Livesey Parish Hall York Terrace Feniscowles Blackburn.**

**Exclusion of the Public and Press**

**6416 Financial Position 8 May 2025**

The clerk had circulated to Councillors the latest financial position of the Parish Council as at the 8 May 2025.

***The financial position was noted and approved by councillors***.

**6417 Livesey Parish Hall (Update)**

The Chair of the Parish Hall Committee advised councillors that the current bank balance was £11218.46.

* Cleaning standards were now much higher inside the hall.
* The next phase would be weeding and planting of seeds.
* The new pricing structure had been implemented.
* Hall booking had increased.

***Councillors thanked Helen for her report and for all the improvements carried out at the Parish Hall***.

**6418 Request for a Donation**

The Clerk had received a request for a donation from Anne Christopher a Withnell Parish Councillor. She had headed up a group known as “The Friends of Finnington Residents Group”. The group had been formed to oppose the application to build large scale warehousing at Finnington Lane /Junction 3 of the M65. The donation would go towards the legal costs of opposing the scheme. Following discussion councillors agreed unanimously not to give out a donation. The clerk would contact Anne Christopher and inform her of the decision.

**6419 Crossing on Preston Old Road near St Francis School (update).**

The school crossing had been discussed at the meeting with Blackburn with Darwen Borough Council on 27 March 2025. Following on from that meeting the Chairman Cllr Cade wrote to the traffic department expressing the concerns of both the Parish and parents whose children attend the school. He had also been to see the Headteacher at the school so that the procedures could be followed to move the position on. The form had been requested and filled in by the Headteacher of the school. The Chairman would update councillors on any future progress.

**6420 Certificate of Exemption (2024-25)**

As the Parish Council had a total gross income and total gross expenditure of less than £25k in 2024-25, there was no need to send off detailed accounts to the External Auditor. Instead, an exemption certificate was signed by the Chairman and the clerk which would be submitted to the External Auditor in early June 2025. The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights still needed to be fully completed and, along with a copy of this certificate, published on Livesey Parish Council website\* before I July 2025. By signing this certificate, the Parish Council were also confirming that this would be done.

***Action: Clerk to ensure that all the above actions were completed.***

**6421 Annual Internal Audit Report (2024-25)**

The Annual Internal Audit for **2024-25** had been carried out in accordance with the needs of the Parish Council. Acting independently **Mr F Cumpstey** had looked at the assessment of risk carried out selective assessment of compliance with the relevant procedures and controls that were in operation during the financial year to **31 March** **2025.** On the basis of the findings in the areas examined the internal audit conclusions were summarised. The conclusion was that in all significant respects the control objects were being achieved throughout the financial year. The Internal Auditor had concluded that the accounts were materially accurate and correct.

***Councillors accepted the report and conclusion of the Internal Auditor and thanked him for carrying out the audit for 2024-25 financial year.***

**6422 Annual Governance Return (2024-25)**

In compliance with a change in the accounts and Audit Regulations 2015, the clerk went through the Annual Governance Statement for **2024-25** with councillors. Councillors acknowledged that there was a sound system of internal control, including arrangements for the preparation of Accounting Statements. The statement was signed by the Chairman.

**6423 Annual Accounting Return (2024-25)**

The clerk explained to councillors’ section 2 which was the Accounting Statements relating to **2024-25.** Councillors accepted/approved the return which was signed off by the Chairman.

**Full Meeting Closed at 9.00pm**